

**CITY OF CONCORD
CLASS SPECIFICATION**

CLASS TITLE: PAINTER
DEPARTMENT: GENERAL SERVICES
REPORTS TO: FACILITY MAINTENANCE SUPERVISOR

JOB CODE: XXXX
DATE: 9/14

JOB SUMMARY:

This position performs interior and exterior paint tasks on city-owned buildings and structures. Evaluates paint needs and prepares to paint surfaces; applies finishes such as paint to surfaces; maintains all equipment, tools, and work areas.

ESSENTIAL JOB FUNCTIONS:

Evaluates paint needs and prepares to paint surfaces using work orders, plans, and blueprints following divisional policies and procedures, and professional guidelines in order to ensure that the finished product meets the project specifications and is completed in a timely manner.

Reviews work order or other information to determine project needs.

Inspects work area to determine if painting aides such as ladders and scaffolds are needed to complete the project.

Meets with various individuals in order to gather information about the product needed to complete project, including finishers and colors needed.

Calculates measurements to determine amounts of paint or finish needed to complete the job.

Determines the finish type and application amount (required coats) needed to finish the project.

Checks inventory to determine if the materials are available.

Protects work areas from potential paint damage by moving furniture or other objects, spreading drop cloths, and applying masking tape and paper.

Orders materials needed, direct from the vendor.

Applies finishes such as paint to surfaces using ladders, scaffolds, brushes, sanding equipment, finishing equipment, paint shakers, and various types of finishes, following divisional policies and procedures, and professional guidelines in order to complete work orders and meet specifications.

Sets up the finishing machines to include paint guns, spray pots, and airless sprayers.

Conducts color tests to determine the precise color to finish the product.

Cleans and prepares surfaces for painting using cleaning solutions, acid, sand and hydro blasters, pressure washers, chippers, scrapers, and other tools.

Selects finishes for products based on product texture, intended use, and available products.

Constructs scaffolds and uses ladders and lifts to aid in applying finishes.

Applies various types of paints, stains or sealants to various surfaces.

Paints interior and exterior surfaces of buildings and structures.

Utilizes precautionary safety equipment such as breathing masks and monitors the work environment to

ensure safety of employees and other individuals.

Maintains all equipment, tools, and work areas following departmental policies and procedures as needed to ensure all equipment and tools are operating properly and that all work areas are free of obstructions.

Performs routine maintenance on tools and equipment to include replacing washers and cleaning.

Cleans airless paint sprayers, after completion of use to prevent clogging of lines.

Performs minor repair of tools/equipment as capable.

Ensures safety practices are followed by posting wet paint and caution signs or properly placing and taping extension cords.

Ensures work sites are left in a clean and neat condition.

Notifies supervisor of items needing major repair or replacement.

Maintains storage sites in an orderly manner.

Overtime is required as necessary to complete projects to include weekend work

May supervise others in completing painting tasks.

Performs or assists with other work such as carpentry and repairing or replacing tiles.

MATERIAL AND EQUIPMENT USED:

| | | |
|------------------|------------------------|-------------------|
| Paint Guns | Spray Pots | Airless Sprayers |
| Pressure Washers | Paint Brushes /Rollers | Sanding Equipment |
| Ladders | Scaffolding | Drop Cloths |
| Paints | Stains | Sealants |

MINIMUM QUALIFICATIONS REQUIRED:

Experience:

Five years experience performing skilled painting tasks or an equivalent combination of education, training and experience that provides the knowledge, skills and abilities required for the job.

Licenses and Certifications:

Valid NH Driver's License

Special Requirements:

Ability to work flexible hours, evenings, nights and weekends as needed to complete projects. Ability to work in a variety of weather conditions with exposure to the elements.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

Knowledge of methods and practices of finishing including knowledge of the types of finishes and finishing products such as paints, oils, thinners, paint equipment, and paint tools as needed to apply paint to

different types of surfaces.

Knowledge of applicable state and federal laws, codes, policies, and procedures related to proper hazardous waste disposal as needed to properly store and dispose of paints, thinners, and other paint chemicals and substances.

Knowledge of all safety equipment and general safety practices related to painting as needed to reduce occupational hazards.

Knowledge of terminology used in the painting trade as needed to communicate effectively with fellow painters and paint vendors.

Skill in using materials, tools, and equipment used in painting as needed to operate paint equipment such as airless sprayers and other paint equipment.

Skill in painting to include the application of primers and multiple coats, types of paints for specific surfaces, and what materials are needed to complete a paint project as needed to paint surfaces.

Ability to prepare basic work layouts and estimates for painting projects as needed to compile a list of needed resources and devise a work plan.

Ability to plan, organizes, and coordinates work assignments as needed to meet deadlines and handle multiple projects simultaneously.

Ability to communicate effectively as needed to gather and provide information and services to meet project requirements.

Ability to read and understand information and ideas presented in writing as needed to understand work orders and specifications.

Ability to make estimates of proposed jobs as needed to determine amount of materials needed and amount of time needed to paint surfaces.

Ability to construct color samples of proposed jobs as needed to paint surfaces to meet requirements.

Ability to select the proper finish for surfaces as needed to ensure that the finished product is aesthetically pleasing and meets project requirements.

Ability to carry out oral and written instructions as needed to paint surfaces.

Ability to keep simple records to include daily work reports as needed to document daily work activities and supplies needed and ordered.

Ability to work independently to include scheduling and prioritizing work, motivating oneself, managing time effectively, determining when tasks require the intervention of others as needed to manage several projects simultaneously and meet deadlines.

Ability to operate a boom bucket to include manipulating the raising and lowering levers as needed to reach high surfaces to prepare and paint buildings

Ability to interact with others to include courtesy, tact, patience, knowing when to be firm, using a calm and neutral tone of voice, listening, hearing both sides without judging, and recognizing when to dispense the conversation and cool off as needed to resolve conflicts, exchange information, assign work duties, conduct performance counseling, and accommodate work requests.

Physical ability to walk and stand for several hours at a time.

Physical ability to lift weights up to 50 pounds as needed to lift paint equipment and materials.

Physical ability to climb heights and work at heights up to 40 feet as needed to apply finishes.

Physical ability to stoop or bend over for extended periods of time as needed to paint areas such as baseboards and floors.

This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.