

HERITAGE COMMISSION
Meeting Minutes
December 2, 2021

The Heritage Commission held its regular monthly meeting at Council Chambers, 37 Green Street, Concord, New Hampshire, on Thursday, December 2, 2021.

Attendees: Chair Richard Jaques, Vice-Chair Jim Spain, Councilor Jennifer Kretovic, Members Dr. Bryant Tolles Jr., Carol Durgy Brooks, and Alternate Mike Dunn.

Staff: Lisa Fellows-Weaver, Administrative Specialist

1. Call to Order and Seating of Alternates

The meeting was called to order by Chair Jaques at 4:30 p.m.

Vice Chair Spain made a motion to seat Alternate Member Dunn to the Commission for this meeting. Councilor Kretovic seconded the motion. The motion passed unanimously.

2. Approval of Minutes

Vice Chair Spain moved to approve the minutes of November 4, 2021, as written. Ms. Brooks seconded the motion. The motion passed unanimously.

3. New Business

Mr. Jaques stated that he would like to suggest that moving forward the Committee not follow Roberts Rules of Orders for the procedures and members just raise their hands and be professional.

Mr. Jaques stated that he would like to see the Gas Holder building as a new item under “Old Business”. He added that the Gas Holder building is a “superfund” item that will continue to be an ongoing project for the City and Commission to address.

4. Demolition Review Committee – Jim Spain

Mr. Spain stated that there has not been any new activity over the past month. He added that the property on Thorndike Street is being torn down.

5. Heritage Sign Program – Carol Brooks

Ms. Brooks stated that there are no new applications and no new inquiries.

6. Planning Board Update

Ms. Weaver stated that there have not been any projects before the Planning Board with any historic resources.

7. Council Update – Councilor Kretovic

Councilor Kretovic stated she had nothing to report for new business from City Council.

8. Old Business

- **Abbott Village - Heather Shank**

At the October meeting, Chair Jacques had offered to reach out to Jason Garland to schedule a visit of Commission members to see the progress of the house. He requested that this be postponed until after the holidays. Councilor Kretovic spoke to the density of the property and noted that the impact of the property is now very visible.

- **Demolition Delay Ordinance – Mike Dunn**

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Ms. Weaver stated that Ms. Shank is planning to submit the report for the Delay Ordinance to City Council for their January 10th meeting. A public hearing should then be scheduled for February.

- **Historic Photo Repository**

Councilor Kretovic gave a presentation of the photo repository that she and Mr. Dunn have been working on. Mr. Dunn has donated approximately 200 hours on this project and Councilor Kretovic donated the funds to create the website. The continued operation and costs associated for the website are dependent on the space. This will need to be a budget item for the future.

Members were appreciative of the work that has been done thus far and thanked Councilor Kretovic and Mr. Dunn for their hard work so far.

- **Monuments & Granite Markers - Jim Spain**

Mr. Spain gave an update on more progress he has had over the past month with this project. He stated that he has been able to do some additional research relative to the Bradley and Sugar Ball monuments, with more research required. He added that he, Mr. Dunn, and Mr. Jaques did do a site visit near the Penacook Depot for more information relative to the Rolfe site. He added that there is still more hiking and research needing to be done.

9. Any other business to come before the Commission

- a.* Correspondence - there was no new correspondence.
- b.* Attendance - Next meeting is January 6, 2022.

10. Adjournment

There being no further business to come before the Commission, Mr. Spain motioned to adjourn the meeting at 5:06 p.m. Ms. Brooks seconded the motion. The motion passed unanimously.

Respectfully Submitted,
Lisa Fellows-Weaver
Administrative Specialist