

**Transportation Policy Advisory Committee
Public Transportation Sub-Committee**

Members Present:

Tom Irwin, Chair
Dick Lemieux
Councilor Byron Champlin
Dean Williams, CNHRPC
Cathy Wyrenbeck
Laura Aibel (Staff Representative)

Members Absent:

Councilor Brent Todd
Ed Roberge (Staff Representative)

Others Attending:

Jim Sudak
Larisa Djuvelek-Ruggiero

I. Call to Order

II. Approval of Minutes

Minutes from the March 17, 2015 meetings were approved.

III. Referrals

There were no referrals.

IV. Public Comments

There were no public comments.

V. Updates/Old Business

- i. Ridership Report-** The ridership report was distributed. Ridership increased from last month. Year to date ridership is down from last year. This may be due to the harsh winter weather.
- ii. CAT Quick Report** Mr. Sudak distributed the Quick report. Detail of the Travel Trainer's outreach was included. Chairman Irwin asked who is seeking travel training. Ms. Djuvelek-Ruggiero said the bulk of people requesting training are recent immigrants and refugees. Mr. Sudak updated the subcommittee on the route changes due to the Main Street project. Currently, flaggers or police detail are not needed to allow buses to turn out of the north end of Storrs Street onto Main Street. The existing vehicle gaps are adequate for this movement. The transition to the hub on Storrs Street has gone well. This space might be too tight for both CAT and MTA buses at the same time. Mr. Sudak will monitor the situation. A bench has been placed at the hub for riders to use while waiting for the bus. CAT/CNHRPC have received money to perform a feasibility study to determine whether service should be extended to Franklin.
- iii. Vehicle Replacement Program-** The DoT money for the vehicle replacement should be approved by the Governor and Council at their May or June meetings. The city match will be considered during the budget hearings in June, with the final vote anticipated in late June. Mr. Irwin asked if the City or State need additional letters of support. The subcommittee felt that presentation at the City budgetary hearings would be adequate.

VI. Other Discussions

CAT Program Goals –The subcommittee continued the discussion on the Goals listed in the Mission/Vision/Goals statement. Members considered what level of detail is appropriate for the goals. Mr. Williams will review the goals presented and make suggestions to the subcommittee next month.

VII. New Business –

- i.** Legislative Parking Garage – Is there an elevator?
- ii.** Action items- Chairman Irwin requested Mr. Sudak address the action items from March’s meeting. The two items were the dispatchers’ conduct handling certain calls, and lowering buses at each stop. Mr. Sudak spoke to the dispatchers, reminding them to be courteous at all times. Mr. Sudak met with each driver and had them sign a note saying they understood the CAT’s policy of lowering the bus at each stop. Ms. Wyrenbeck was concerned that drivers were not following this policy.

VIII. Adjournment

The meeting adjourned at 8:05 PM.