



CITY OF CONCORD

New Hampshire's Main Street™

MINUTES

Public Transportation Subcommittee of the Transportation Policy Advisory Committee

January 19, 2017, 6:30 PM
2nd floor Conference Room
City Hall, 41 Green Street, Concord, NH

Members Present:

Sheila Zakre, Chair
Dean Williams (CNHRPC)
Dick Lemieux

Staff and Guests:

Rob Mack (Traffic Engineer)
Jim Sudak (CAT)

Members Absent:

Brent Todd
Pat Hutchins
Cathy Wyrenbeck

1. Call to Order

The Chair called the meeting to order. This meeting had been rescheduled from its regular date of January 17, 2017 due to inclement weather.

2. Approval of Minutes

The minutes of the December 13, 2016 meeting were approved as submitted (Motion-Williams; Second-Lemieux; Unanimous).

3. Referrals - None

4. Public Comment - None

5. Updates/Old Business

a. Bus Stop Snow Maintenance

In follow up to last month's meeting, staff forwarded TPAC-PT's suggestion to GSD to priority-maintain a small cleared area within snowbanks that may extend between the curb and bus stop areas in the Main Street project area. The Chair noted that she had walked Main Street after this week's snow storm and observed that all the major bus stops had been cleared to allow access to the curb. The only exception was the stop near St. Johns Church which was south of the Main Street project area. The chair offered to send a note of appreciation to GSD. Jim Sudak also

noted that CAT drivers are keeping an eye open for potential snow issues at bus stops this winter season and will be reporting concerns to him.

b. CAT Vehicle Replacement Program

Jim Sudak reported that a single bid was received on the first bus purchase and that NHDOT was considering a potential sole source acquisition. NHDOT was also considering the option to purchase two buses under this contract since it is well into FY2017 and individual bus purchases had been programmed for 2016, 2017 and 2018. A decision from NHDOT was anticipated in a few days.

Dean Williams reported on potential funding from the Volkswagen Settlement for municipalities and agencies statewide to upgrade diesel fleet vehicles. NHDES was investigating potential requests for purpose of formulating a funding program should the governor formally accept the settlement funds later this spring. More information is on the NHDES website and includes a questionnaire for potential applicants. Jim Sudak will look into this further as replacement of the two aging trolleys could be an option.

c. CAT Quick Report – Attendees reviewed the CAT Quick Report. Jim Sudak touched on highlights including: CAT’s provision of free ride tickets for travel to/from the Friendly Kitchen; and the pending implementation of CAT’s newly-revised No-Show/Ride Cancellation Policy.

d. NHDOT’s CAT Bus Service Study

Jim Sudak noted that CAT and NHDOT are still refining the study’s scope of work with consultant, RLS.

e. CNHRPC’s CAT Boarding and Alighting Study

Copies of the draft study were distributed and reviewed. Attendees offered several suggestions to better-clarify select statements in the report. Dean Williams will finalize the document accordingly and redistribute the final draft. It was noted that the final report would be offered as a resource to NHDOT’s consultant for the CAT Bus Service Study (Item 5d).

6. Other Discussions

a. Jim Sudak noted a communication from the NHDOT Bureau of Rail and Transit which responded to a request from the manager at Days Inn to extend S. Main Street bus service further south to Hall Street. NHDOT responded that the upcoming CAT Bus Service Study (Item 5d, above) would be the appropriate mechanism to consider this request and would forward it to the study’s consultant.

7. New Business - None

8. Upcoming Meetings

The next meeting is scheduled for February 21, 2017 at 6:00 PM.

9. Adjourn

The meeting was adjourned by unanimous consent at about 8:00 PM.