

**CITY OF CONCORD
ENERGY AND ENVIRONMENT ADVISORY COMMITTEE
MINUTES OF JULY 11, 2019**

The Concord Energy and Environment Advisory Committee met at 7:00 p.m., on July 11, 2019, in the Second Floor Conference Room, City Hall, 41 Green Street.

Attendees: Councilor Rob Werner, Councilor Linda Kenison, Jerry Eaton, Jennifer Galbraith, Henry Herndon, Chuck Willing, Rich Maher

Absent: Dave Brown, Deb Bruss, Zach Jonas

Staff: Sam Durfee (Planning)

Guest(s): Dot Currier, Kelsey Sullivan, Cathy Kilday

Agenda

7:01pm Rob opens meeting.

- I. Welcome and Introductions
- II. Solar Ordinance status
 - Ordinance timeframe
 - Planning Department developing a report regarding the draft ordinance.
- III. Municipal Properties Initiative Update
 - Solar RFP Status and Timeline
 - HB365 veto override vote to occur in September
 - RFP is ready to go. Revised based on existing legislation and bidders advised to consider submitting additional alternative proposal assuming the veto override is successful.
 - Timeline
 - 8/1 RFP issued
 - 8/15 Mandatory pre-proposal conference
 - 8/22 Questions due to the City
 - 9/5 Responses to questions/addenda issued by the City
 - 9/18 Proposals due
- IV. Strategic Plan Update
 - Final Plan Draft and City Council Delivery and Process
 - Planning providing edits/comments to EEAC on Plan; to be returned to EEAC late July and submitted to City Council for August meeting.
 - On agenda for August City Council meeting;
 - Council refers plan to Planning Board;
 - Planning Board reviews, along with City Departments;

- Planning Board hearing;
- Planning Board recommends plan to Council;
- Council accepts Plan.
- Additional Comment/Stakeholder Outreach
 - Scheduling meetings and continuing stakeholder outreach with TPAC, Code, Concord Rotary (8/6) and other groups and committees.
- Still need data from Finance and Collections departments (see handout from Chuck)
- Missing Info:
 - Discrepancy between current municipal electricity consumption numbers and last year's numbers; Chuck following up with Gary Miller of Unitil; other.

Linda motions EEAC recommend City Council initiate a process to order comprehensive energy audit of City Buildings, and City Council start benchmarking energy use using EPA Portfolio Manager. Henry Seconds. Unanimously approved.

V. Market Days Review

VI. Committee Membership

- Brainstorming new members

VII. New Business

- Next EEAC to include brainstorming session on next steps for EEAC.

Chuck motions to approve minutes of June EEAC meeting. Jerry Seconds. Unanimously Approved.

Jerry Motions to adjourn. Chuck seconds. Unanimously approved.