

**CITY OF CONCORD
CONCORD ENERGY AND ENVIRONMENT COMMITTEE
MINUTES OF March 6, 2019**

The Concord Energy and Environment Committee (CEEC) met at 7:00 p.m., on March 6, 2019, in the Second Floor Conference Room, City Hall, 41 Green Street.

Attendees: Councilor Linda Kennison, Zach Jonas, Henry Herndon, Rich Maher, Jerry Eaton, Chuck Willing, Jennifer Galbraith, and Chair Councilor Rob Werner.

Absent: Dave Brown and Deb Bruss

Staff: Sam Durfee, Senior Planner

Guests: Jessica Forrest, Dot Currier, Kelsey Sullivan, Carl Cooley, Cathy Kilday

7:04pm – Rob opens meeting.

I. Minutes of the February 6, 2019 Meeting

Linda motions to approve minutes of February CEEC meeting. Chuck seconds. Unanimously approved.

II. Planning Board – Solar Zoning Ordinance

- Vote on Solar Ordinance at Planning Board postponed.
- 25 acre cap on project size may be raised. Planning department will have recommendation for Planning Board on this issue for March 20th meeting.

Chuck motions for CEEC to recommend to Planning that the project size cap be set at 50 acres, and that the setback be set at 50 feet. Rob seconds. Unanimously approved.

- Ordinance expected to go before City Council in May.

III. Solar Request for Proposal

- Minor delays in RFP drafting, but progress continuing. May be looking at awarding a contract in mid-summer. The following step is the interconnection process with the utility. Hopeful that project can move quickly enough to qualify for Federal Income Tax Credit in 2019.

IV. Stakeholder Committee to Draft 100% RE Strategic Plan

- Drafting progress continuing across task groups. Thanks to the many individuals for your hard work and contributions.
- Next steps:
 - ACTION ITEM: Final touches from sub-groups **due next Monday, March 11.**
 - Send draft Strategic Plan to Stakeholder Committee. **DUE: March 20th**

- Chuck, Henry, Kelsey, and Rob will meet to integrate and format draft chapters for dissemination.
- Jessica will connect with Tad Montgomery, Energy and Facilities Manager for the City of Lebanon, to gather information on the benefits of dedicated city staff focused on energy.

Side conversation: Next meeting CEEC will allocate meeting time towards learning how to use Drop Box, Google Drive, and other technologies.

Second Stakeholder Meeting: March 27, 6:30pm-8:30pm – Rough Outline

Materials

- Name Tags
- Sticky Notes at each station
- 5 Butcher pads & easels
- 10 Markers
- Snacks & Drinks
- **ACTION: Zach will coordinate easel and supply collection.**

Agenda & Format

- 6:30 – 6:45: Introduction & Ground Rules (pre-set, and invite group to make additions)
 - Example Ground Rules:
 - Be present and engaged.
 - Allow every voice to be heard.
 - Be respectful.
- 6:45 – 8:00: Breakout Groups (Randomly Assigned) (each group has scribe & facilitator)
 - Efficiency (Facilitator: Henry – Scribe: Zach or Brian)
 - Electricity (Scribe: Jerry – Facilitator: Chuck)
 - Thermal (scribe: Linda – facilitator: Kelsey)
 - Transportation (scribe: Sam – facilitator: Rich)
 - Reporting & Monitoring (scribe: Jessica – facilitator: Kathy)

| | Efficiency Station | Electricity Station | Transport Station | Thermal Station | Reporting & Monitoring |
|-----------|---------------------------|----------------------------|--------------------------|------------------------|-----------------------------------|
| 6:45-7:00 | Group 1 | Group 5 | Group 4 | Group 3 | Group 2 |
| 7:00-7:15 | Group 2 | Group 1 | Group 5 | Group 4 | Group 3 |
| 7:15-7:30 | Group 3 | Group 2 | Group 1 | Group 5 | Group 4 |
| 7:30-7:45 | Group 4 | Group 3 | Group 2 | Group 1 | Group 5 |
| 7:45-8:00 | Group 5 | Group 4 | Group 3 | Group 2 | Group 1 |

- 8:00 – 8:30: Report out from discussions (by CEEC station teams), conclusion, announcements

Public Input Sessions for Draft 100% RE Strategic Plan

- Locations:
 - City Hall
 - Heights Community Center (tentative dates: April 22, April 24, May 8)
 - Penacook Community Center
- Press releases/communications will include links to online draft of plan.
- Chamber of Commerce Local Government Affairs Committee input session:
 - Tentatively April 12th at the Barley House.
 - Linda, Chuck, Jessica, Henry, Rob will staff. Rob will organize.

Transportation Policy Advisory Committee

- Opportunity to engage TPAC April 25 to solicit input on draft 100% RE Strat Plan

Conservation Committee

- Opportunity to engage Con Com May 8 to solicit input on draft 100% RE Strat Plan

Planning Board

- Sam will inquire with Planning Board regarding interest in providing input into the draft 100% RE Strat Plan.

V. Working Groups

- Legally, Task Groups can be construed as Sub-Committees, which conflicts with the intended purpose of the Task Groups. In order to correct the misunderstanding, task groups to be disbanded.

Linda motions to disband all task groups and working groups. Zach seconds. Unanimously approved.

Zach motions for Jerry to be CEEC specialist on Water Projects. Rob seconds. Unanimously approved.

Henry motions for Henry to be CEEC specialist on Efficiency. Zach seconds. Unanimously approved.

Chuck motions for Rich to be CEEC specialist on Transportation. Rob seconds. Unanimously approved.

Rob motions for Zach to be CEEC specialist on Organization, Recruitment, and Communication. Henry seconds. Unanimously approved.

Rob motions for Chuck to be CEEC specialist on Renewable Projects. Henry seconds. Unanimously approved.

Rob motions for Rob to be CEEC specialist on Leadership and Strategic Planning. Zach seconds. Unanimously approved.

VI. Policy Discussion

- SB 286 on Municipal Aggregation voted Ought to Pass by Senate Energy and Natural Resources Committee.
- SB 286 on Municipal Aggregation and HB365, SB13, and SB159 on raising Net Metering project cap size from 1 megawatt to 5 megawatts are determined to be the bills most relevant to assisting the City in achieving its renewable energy goals.

VII. New Business

- Letter to the Editor
 - Jerry has drafted a Letter to the Editor for the Concord Monitor and solicits feedback. Will be submitted soon. Thank you Jerry.
- March 20th Anotes Ark film at Red River. Topic: Climate Refugees.
- April 7th – Youth Climate Summit at St. Paul’s School involving other local schools, e.g., Concord, Merrimack Valley, Bow, Bishop Bradey.
- April 10th – Paris to Pittsburg film at Concord High School at 6pm-8pm followed by panel discussion.
- Saturday May 4th 8:30am – 1:30pm – New Hampshire Climate Conference
 - Large event at Southern NH University
 - Invitations to all NH State Legislators
 - Agenda includes:
 - Business case for climate action
 - State and local climate action
 - International climate agreements
- Republican City Committee invited Rob to attend meeting to discuss 100% Renewable Energy Goal. RCC misunderstood the 100% Renewable Energy Goal to be a mandate. Rob clarified; the goal is an aspirational goal to be pursued voluntarily. Clarification elicited positive response from RCC.
- Jerry will write a Frequently Asked Questions (FAQ) about strategic plan.
- Reconvening of Clean Energy Municipalities in Concord with Ally S.
 - Tentative Dates: June 20 or June 21 (Thursday or Friday)
 - Tentative Location: NHTI
- James Penfold of EV Launch Pad interested in donating a demonstration charging station to the City.
- Market Days: CEEC to secure tent space. Deadline: April 5th. Rob, Mike S., and Chuck will spearhead application process.

Linda motions to adjourn. Zach seconds. Unanimously approved.