Assessors Information Parcel Number			City of Concord, NH Planning Board Abutters List		
Map	**Block**	**Lot**	**Property Owner's Name**	**Mailing Address**	**City, State, Zip**

Date Prepared: _____ Prepared by: _____

City of Concord, NH
Planning Board Abutters List

Instructions:

Please list all property owner(s) names and mailing addresses first.

List all professionals who are involved with the preparation of the plan, including architects, engineers, planners, soil scientist, and surveyors.

Abutters include all property owners directly adjacent to the project and those property owners directly across a street, right-of-way, or stream.

For condominium associations and property owner associations, the officers of the associations are the abutters to be notified, not each individual condominium or property owner.

Also list any holders of conservation, preservation, or agricultural preservation restrictions on any parcels included in the proposed project as abutters.

If in doubt whether a property abuts a project, please contact the Planning Division at (603) 225-8515.

The abutters list needs to be those property owners on file at the City's Assessing Department with five days before the filing date of the application. The applicant is responsible for the accuracy of the abutters list.

Photocopy additional Abutter Lists sheets as necessary for all the abutters of your project.

When computing the fee for the abutters, count each abutter only once (if an abutter owns two or more properties, you will only pay one fee for that abutter). Be sure to list the City of Concord as an abutter if applicable, but you do not have to pay a fee for the City.

Please contact the Planning Division at (603) 225-8515, if you have any questions concerning the abutters list.