

**CONCORD HOUSING AND REDEVELOPMENT
Board of Commissioners Meeting Minutes
September 7, 2011**

Concord Housing and Redevelopment’s Board of Commissioners met September 7, 2011 at 10 Ferry Street, Suite 302, Concord, NH 03301.

- I.** Chairperson Ari Pollack called the meeting to order at 8 am and asked for roll call. The response:

PRESENT	ABSENT
Commissioner Pollack	Commissioner Burger
Commissioner Fowler	
Commissioner Rounds	
Commissioner Madden	

Also present at the meeting: Housing Authority Staff John Hoyt, Executive Director, Dianne Strong, Administrative Assistant and Craig Dunning, Special Projects.

- II.** The Chair called for a motion on the August 3rd, 2011 meeting minutes. Commissioner Fowler moved that the meeting minutes be approved. Commissioner Madden seconded the motion. The motion passed unanimously.
- III.** The Chair then moved to open the floor for Public Comment. There was none and the period was declared closed.
- IV.** The Chair then called for a review of General Correspondence.
- 1.** Mr. Hoyt discussed the plans for the Ribbon Cutting Ceremony for the Administrative office on Green Street and presented the board with the invitation.
 - 2.** Mr. Hoyt discussed the letter he received for the Bindery Project that abuts the JFK Building. Commissioner Pollock does not feel as though there are any issues in the Bindery project that affects the JFK Building and the Board agreed.
- V.** The Chair then called attention to the Old Business portion of the agenda:
- 1. Green Street:**

Mr. Hoyt reported the Architect Design Review Committee and the Planning Board are meeting to discuss the change in color used on the building. Mr. Hoyt explained the color change was due in part

to the inability to match the exact color of the original building. This situation was created when the value engineering removed hardi plank from the project. When that color could not be replicated Mr. Hoyt specked in the colors approved by the Board in October 2010. The Architect Review will be meeting on 9/13/11 at 8:30 am and the Planning Board will meet on 9/21/11. If all is approved we should have the Occupancy permit on 10/1/11.

2. **Pitman Place:**

Craig Dunning discussed the progress of work being done. Mr. Dunning stated that the Community Room area will be completed by 9/16/11 and on December 1st, 2011 the whole project will be complete.

3. **Village Street:**

Mr. Hoyt updated the board on the Village Street property. He confirmed earlier hearsay sentiment of the City Councilors in that Ward that reflected they did not want "federal money" involved and they did not want "Section 8" in that property. After discussion the Board agreed to look for other opportunities.

4. **Capital Fund Projects:**

Mr. Dunning updated the Security Camera project for both the JFK and Crutchfield buildings. The cameras are currently being installed in the JFK building. Before activation Staff will educate and inform residents and the Police Department on policies and procedures related to the cameras. Crutchfield cameras will be installed after the Pitman Place project is complete (December 1st).

There was no other Old Business to be discussed and the period was declared closed.

VI. The Chair then called attention to the New Business portion of the agenda:

1. **Resolution #1275:**

Mr. Hoyt followed up a unanimous email vote authorizing the expenditure of funds with Pest Control Services for services at Jennings Drive. The process appears effective and he believes that the extent of the problem has been severely curtailed; Staff and JP Pest Services still need to do continuous and ongoing monitoring.

The cost is 15,000.00 to treat. Commissioner Rounds moved to approve the funding and Commissioner Fowler seconded. The motion passed unanimously.

2. Ribbon Cutting Ceremony:

Mr. Hoyt presented the invitation to the board that the ribbon cutting will be held on 9/29/11 from 5:30pm to 7:00pm.

3. Pull Cords in the JFK and Crutchfield Buildings:

Mr. Hoyt explained to the Board that maintenance is having an ongoing issue with the pull cord systems going off when not pulled. Board approved Mr. Hoyt's position that the pull cords reliance be discontinued. The Board wants the Staff to hold meetings with residents explaining the discontinuance and what kinds of option are available to residents.

There was no other New Business to be discussed and the period was declared closed.

Commissioner Pollack asked for a motion to adjourn. Commissioner Fowler moved that the meeting be adjourned. Commissioner Madden seconded. The motion to adjourn was passed unanimously and the meeting was declared over at 9:00 am.