

**City of Concord Recreation and Parks Advisory Committee**  
**DRAFT Meeting Minutes from April 21, 2022**

**Committee Members:** Althea Barton, Chiara Dolcino, Chair Mary Miller, Nick Kotkowski, City Councilor Nathan Fennessy, City Councilor Candace White-Bouchard, Marilyn Fraser, Nora Ismael, Jennifer Roff and Zoey Murphy

Staff Members: David Gill, Parks & Recreation Director, Laura Bryant, Assistant Parks & Recreation Director and Heather Shank, City Planner, Dan Lamoureux, Recreation Supervisor

Guests: Sam Evans-Brown, Ski the Beav

Meeting was called to order at 5:37pm by Chair Mary Miller

Minutes approved as written from the February meeting.

**New Business:**

**Recreation Supervisor Introduction:** Laura introduced Dan Lamoureux the new Recreation Supervisor. Dan joined the department in March. Dan shared his past experience with the group which includes working for Parks & Recreation in Keene, Lincoln and Moultonborough NH. Dan also shared his new program “Fresh Pickles” an instructional Pickleball class.

**Update on Tracked Groomer Fundraising:** David gave a refresher to the group about the Ski the Beav group and their 3 phased plans to improve XC skiing at Beaver Meadow Golf Course. Sam Evans-Brown was at the meeting to talk about the fundraising success the group has had. Also, thanks to Sam and Joe Ayotte’s connections we have the opportunity to purchase a used machine from the Holderness School. Sam spoke about the excitement and the benefits of having the machine to expand skiing. Sam also talked briefly about the 3 phased plan that was originally presented in October 2020. The next phase of the plan would be for snow making and Sam spoke about farming the snow and also about the use of snow guns. David asked RPAC to support the 2 additional phases. Candace moved to support snow making and the additional of lights to the XC ski trails at Beaver Meadow, Marilyn 2<sup>nd</sup>, approved. Nate strongly encouraged Sam and his group to attend budget hearings to support growth at the golf course across the board.

**Seasonal Employment Update:** Laura gave RPAC an overview of recruitment for summer staff. She detailed job postings, social media, school job fairs, setting up tables at lunches, etc. Ideally, we will need to have at least 32 lifeguards to open all 7 pools. Parks & Rec continues to advertise and recruit.

**Camp Brochure Update:** The 2022 Summer Camp Guide is available online and has been delivered to elementary schools. We are looking forward to a great summer.

**Spring Registration Number Comparison:** Laura shared the comparison of registration numbers from 2019 to current 2022 numbers. In all Spring sports we have surpassed the 2019 numbers. We are back to pre-covid registration numbers. Our summer camp numbers are trending to be greater than those in 2019.

**April Vacation Programs:** David shared the upcoming drop in schedules for April vacation. He talked about how we separated the different age groups. Mary asked about bringing back the swipe card system for drop in programs. David let her know there is a PCR in the budget for a computer and software at GSCC so we can make the process universal. Also shared the upcoming Nature Vacation camp, we ran 2 during the winter that were very successful.

**Park Capital Improvement Update:** David talked about the CIP for parks in the past 10yrs and to his surprise the most money spent was at Memorial Field with Keach Park coming in 2<sup>nd</sup>. Marilyn asked about recording the history of the parks in Concord. David shared that he and Crayton (The ICMA fellow) have been working on gathering stories pertaining to each park. Eventually the information will hopefully be available online. Althea commented that she is proud to be a member of RPAC and is happy to see the CIP dollars distributed so evenly across the city.

**FY23 Budget Schedule:** David shared the upcoming budget schedule with the group.

Additional comments:

David let the group know about the upcoming Earth Day efforts across the city.

Jennifer asked about the Trails and Ales program. Laura spoke about the program and how successful it was. She let the group know she has had a request for a similar program with wine.

Candace made a motion to adjourn meeting at 6:24pm, seconded by Marilyn, passed.

Summited by Parks and Recreation Assistant Director Laura S. Bryant